

**GUIDELINES FOR COMPLETION OF THE
WALTER J. WITTE GOVERNMENTAL
SERVICE SCHOLARSHIP
2012**

RESIDENCY REQUIREMENTS: In order to be considered for the Walter J. Witte Governmental Service Scholarship, you must be a Midland County resident. By definition you are considered a resident if the following conditions apply: (a) applicant has been a legal resident of Midland County for at least a year, (b) if applicant is a current high school senior graduating from a Midland County high school, or (c) if applicant is a college student who is a Midland County resident and moved out of the county for the specific purpose of going away to college. You are ineligible if you are (a) an individual who moved to Midland County for the specific purpose of attending college here, (b) an individual who moved away from Midland County for a purpose other than going away to college, or (c) an individual who has never lived in Midland County.

1. Applicants must request that **official transcripts** (high school and college as applicable) be sent directly from the school(s) to Mary Ellen Keel, Treasurer, Midland County Township Officials' Association, 4183 S. Smith Crossing Road, Freeland, MI 48623.
2. The application and essay forms must be completed IN THEIR ENTIRETY and MUST BE RECEIVED by Mary Ellen Keel at 4183 S. Smith Crossing Road, Freeland, MI 48623 no later than 5:00 PM on April 27, 2012. The applicant is responsible to assure that all other materials which are being sent by others (reference form, transcripts) have also arrived by the same date.
3. DO NOT send materials other than those requested—resumes, cover letters, or other materials will be destroyed and will not be seen by the selection committee.
4. FOLLOW ALL INSTRUCTIONS CLOSELY. Variations will cause immediate disqualification.
Examples:
 - If all required materials do not arrive by the DEADLINE.
 - If the APPLICANT delivers the transcripts or reference forms to the Association Treasurer.
 - MISSING SIGNATURES.
 - Lack of a SPECIFIC career choice.

MIDLAND
COUNTY
TOWNSHIP
OFFICIALS'
ASSOCIATION

WALTER J. WITTE
GOVERNMENTAL SERVICE
SCHOLARSHIP

FOR OFFICE USE ONLY

Application # _____
MC Resident _____
Transcripts _____
Essay _____
Reference #1 _____
Reference #2 _____

SCHOLARSHIP APPLICATION
PART 1 OF 3

The Walter J. Witte Governmental Service Scholarship is awarded based upon a number of criteria taken as a whole. Your accuracy and honesty in completing this application will affect the final decision of the evaluators for the Midland County Township Officials' Association. Your signature below confirms your answers. Please type or print neatly in dark ink to be sure it is legible when photocopied.

NAME OF APPLICANT _____

MAILING ADDRESS _____

CITY/STATE/ZIP _____

COUNTY OF RESIDENCE _____

TELEPHONE _____

High School _____ Year of Graduation _____

High School GPA _____ SAT _____ and/or ACT _____

College(s) Attended _____

Number of semesters of college completed by August in year of application _____

Cumulative college GPA (4.0 scale) _____

In August of year of application, will you be a college: ___ Freshman ___ Sophomore ___ Junior
___ Senior ___ Graduate Student

College where you would use this scholarship _____

What are your total anticipated expenses including tuition, room/board, books, etc. for the coming college year?

Current household income of parent(s) or spouse:

_____ None	_____ Under \$5,000	_____ \$40,000 to \$60,000
	_____ \$5,000 to \$10,000	_____ \$60,000 to \$80,000
	_____ \$10,000 to \$20,000	_____ \$80,000 to \$100,000
	_____ \$20,000 to \$40,000	_____ Over \$100,000

Please indicate whether this is spousal or parental income: _____ Parent _____ Spouse

Including yourself, Number of children in family _____; Number in college _____;
Number under age 20 at home _____

Home owned? Yes _____ No _____ If yes, estimated value of home: _____

Amount of your current personal income per year:

_____ None	_____ Under \$5,000	_____ \$5,000 to \$10,000
	_____ \$10,000 to \$25,000	_____ Over \$25,000

Amount of anticipated personal income while you are in college:

_____ None	_____ Under \$5,000	_____ \$5,000 to \$10,000
	_____ \$10,000 to \$25,000	_____ Over \$25,000

Amount of personal savings from which you could draw college expenses:

_____ None	_____ Under \$1,000	_____ \$1,000 to \$3,000
	_____ \$3,000 to \$5,000	_____ Over \$5,000

Describe any applicable or unusual financial situations in your household: _____

Indicate your planned major/program of study _____

Indicate below the category into which your major most likely falls:

_____ Elective Office	_____ Health Administration
_____ Governmental Administration	_____ Judicial Service
_____ General Governmental Service	_____ Law Enforcement
_____ Other--Please specify: _____	



Describe in detail extra curricular or community service activities in which you have been involved:

Describe in detail your employment history:

Special circumstances (check any which apply):

- Nontraditional Student (older student whose college study has been delayed or interrupted)
- Commuting Student
- Live in a township of Midland County
- Live in the City of Midland
- Live in City of Coleman
- Live in Village of Sanford
- High School Student Athlete

SCHOLARSHIP ESSAY FORM

Use this form to write a one-page essay about you, your career choice, and why you have chosen your planned career. It is important that you be specific in explaining your career and how you intend to incorporate that career in a governmental service environment.

SCHOLARSHIP REFERENCE FORM

MIDLAND
COUNTY
TOWNSHIP
OFFICIALS'
ASSOCIATION

TO THE APPLICANT: Photocopy this form for use by multiple references. It should be completed by teachers/professors or administrators with whom you have worked during the most recent two years of your school attendance. Please include a minimum of two references. If it has been some time since you have been in school, you may alternatively use an employer reference. You should supply a self-addressed, stamped envelope addressed to Mary Ellen Keel, Treasurer, Midland County Township Officials' Association, 4183 S. Smith Crossing Road, Freeland, MI 48623 and request that the reference return the form directly to that address no later than April 27, 2012.

TO THE REFERENCE: Your typed or neatly printed comments will be very much appreciated. Please confine your remarks to this form. You may use the reverse side for additional space. Criteria should include past school performance of the applicant, the integrity and responsibility of the applicant, the applicant's desire to succeed and the zeal with which the applicant may be expected to pursue his/her goals as well as the degree of success which you feel the applicant is likely to achieve. Do not consider financial need: that will be assessed independently. Please return this form directly to Mary Ellen Keel, Treasurer, Midland County Township Officials' Association, 4183 S. Smith Crossing Road, Freeland, MI 48623 in the addressed, stamped envelope provided by the applicant no later than April 27, 2012.

Name of Candidate _____

Please describe the school/employment situation, including dates, in which you have worked with this candidate:

Candidate Strengths:

Candidate Weaknesses:

General Comments:

Please select one item below describing the degree to which you believe this candidate deserves to receive this scholarship:

___ Deserving ___ Moderately Deserving ___ Minimally Deserving

Name of Evaluator _____
Your Position _____

Evaluator's Signature _____

Date _____